

BYLAWS OF THE
LITTLE SAND LAKE AREA ASSOCIATION

ARTICLE I: NAME

- Section 1. The name of this organization shall be the Little Sand Lake Area Association.

ARTICLE II: PURPOSE

- Section 1. The Association shall promote and maintain the environmental, economic, and recreational protection of Little Sand Lake and vicinity.
- Section 2. The Association shall work in conjunction with Federal, State, and local agencies, public and private, to maintain the quality of the lake.
- Section 3. The Association shall develop a program for the promotion of stocking Little Sand Lake.
- Section 4. The Association shall provide educational resources relating to the protection of Little Sand Lake Area and its wildlife.
- Section 5. The Association shall inform the general membership of civil concerns relating to the purposes of the Association.
- Section 6. The Association shall be a non-profit, non-stock organization.

ARTICLE III: MEMBERSHIP

- Section 1. Membership shall be open to all interested parties who share a concern for the purposes of the Association.

ARTICLE IV: DUES

- Section 1. Annual Dues
- A. Annual dues shall be submitted by the Association and approved by the general membership at each annual meeting of the Association.
- B. Annual dues shall be due January 1 of the current calendar year, payable no later than the annual meeting, to remain a voting member in good standing of the Association for the current calendar year.
- C. Dues paid after August 1st of the current fiscal year shall be considered as dues payable to the next fiscal (calendar) year.

ARTICLE V: OFFICERS

- Section 1. The officers of the Association shall be a President, Vice President, Secretary, Treasurer, and one (1) or more Board members to represent each twenty-five (25) members.
- Section 2. The immediate Past president shall serve on the Board of Directors as a voting member and to advise the Board. In the absence of an immediate Past President, the Board shall appoint a previous past president. If none is available, the Board may discretionally appoint an advisor.
- Section 3. Duties:
- A. The President shall preside at all annual, board, and special meetings of the Association and shall represent the Association at official functions.
 - B. The Vice President shall, in the absence of the President, fulfill the duties of the President. Further, the Vice President shall fulfill other duties as designated by the President, the Board, or the general membership.
 - C. The Secretary shall record and maintain minutes of all annual, board, and special meetings of the Association and shall manage all routine correspondence.
 - D. The Treasurer shall maintain all revenues of the Association and shall disburse expenditures as designated by the Board or the general membership.
 - (1) The Treasurer shall be bonded at the expense of the Association.
 - (2) The Treasurer shall present a yearly report of income and expenditures at the annual meeting of the Association.
 - E. Board members shall fulfill all duties as directed by the President, the Board of Directors, or the general membership.
 - F. A quorum shall consist of a simple majority of Board members (elected/appointed) with each member entitled to one (1) vote. A simple majority of Board members voting is sufficient to carry a motion.
- Section 4. Term of Office
- A. Officers and Board Members shall serve a term of two (2) years and shall be elected at the annual meeting by a simple majority. Terms shall be set up so that one half of the officers and Board Members come up for election each year.
 - B. With the exception of the Treasurer, an individual may not serve more than two (2) consecutive terms in the same office.

- C. Board vacancies shall be filled by Board appointment for the duration of the vacant term by a simple majority vote.

ARTICLE VI: COMMITTEES

- Section 1. Healthy Lakes Committee: Functions shall include, but not be limited to: Coalition of Lake Associations (COLA), Aquatic Invasive Species (AIS) monitoring, Dissolved Oxygen (DO) water Quality, fisheries/DNR reporting, secchi disk monitoring, and Land Use and Zoning.
- Section 2: Communication/Education Committee: Functions shall include, but not be limited to: the Newsletter, membership directory, distribution of educational materials (in cooperation with the Healthy Lakes Committee), and Web-site development/maintenance.
- Section 3. Membership Committee: Functions shall include, but not be limited to: membership recruitment and welcoming new members.
- Section 4. Social Committee: Functions shall include, but not be limited to: Social activities.
- Section 5. Nominating Committee: Function shall be the recruitment of Association members for the election of officers at the annual Association meeting.
- Section 6. Standing committees shall have a minimum of three (3) members, either by volunteers or appointment.
- Section 7. The President shall be an “ex officio” member of all committees except the Nominating Committee.
- Section 8. Ad Hoc Committees shall be appointed by the President/Board of Directors to fulfill the functions of the Association as needed.

ARTICLE VII: MEETINGS

- Section 1. The Association shall meet annually in June, with the date and place set no later than May 15th.
- Section 2. The Board of Directors shall meet quarterly, or as directed by the Association, with the spring meeting prior to the Annual meeting to set the agenda.
- Section 3. Special meetings may be called at the discretion of the Board of Directors or at the request of the general membership.

ARTICLE VIII; ADDRESS

- Section 1. The Association shall receive mail at the address of the Treasurer of the Association.

ARTICLE IX: VOTING AND QUORUM

- Section 1. Each paid membership is entitled to one (1) vote.
- Section 2. Proxy votes, in writing or pre-authorized, shall be allowed.

Section 3. A quorum shall consist of twenty five percent (25%) of the general Membership in attendance, including allowable proxy votes.

ARTICLE X: PARLIAMENTARY PROCEDURE

Section 1. All meetings of the Association and the Board of Directors shall be conducted in accordance with Roberts Rules of Order, unless otherwise specified by these bylaws.

ARTICLE XI: SUSPENSION OF THE BYLAWS

Section 1. These bylaws may be suspended by a two-thirds (2/3) vote of the majority, present and voting, for emergency situations only.

ARTICLE XII: AMENDMENTS TO THE BYLAWS

Section 1. These bylaws may be amended at any meeting of the Association, provided that written notice is given to the general membership at least fifteen (15) days in advance of the meeting at which action is to be taken.

ADOPTED: January 30, 1988

REVISED: May 01, 1990
June 15, 2002
June 07, 2003
June 14, 2008
June 12, 2010
June 08, 2013